

NORTHERN SPORTS FIELDS COMPLEX AND PARK COORDINATION
&
OVERSIGHT AD HOC COMMITTEE

Meeting Minutes
13 February 2003, 7:00 PM
Marshall Community Center Annex, Marshall, VA

1. Call to Order and Opening Remarks

The February 13, 2003 meeting of the Northern Sports Fields Complex and Park Coordination and Oversight Committee (NSFC) was called to order by Vice Chairman Bob Sinclair for Chairman Harry Atherton, at 7:02 PM.

Committee Members and Staff Present:

Bob Sinclair, Planning Commission
Marie Glascock, Scott District
George Downes, Jr., FYSCC
Randy Wheeler, Deputy County Administrator
Ron Mabry, Staff
Larry Miller, Director, Parks & Rec
Cynthia Hair, Staff
Sue Wolford, PHR & A
Jack Weyant, PHR & A
Joe Babarsky, DCS, Architects

2. Adoption of the Agenda

The agenda was unanimously approved as presented.

3. Adoption of the Minutes of 1/22/03

The minutes of the January 22, 2003 meeting could not be approved due to lack of a quorum of the members of the committee. Approval of the January 22, 2003 minutes is tabled until the next regular meeting of the committee.

4. Project Design Update – Mr. Mabry & PHR&A Staff

Design:

Ms. Wolford of PHR&A distributed a project update Memorandum dated February 13, 2003. (A copy of this memorandum will be sent to each member not present this evening.) Issues covered in the memorandum include zoning, site layout, building architecture, environmental analysis, lighting, water and an updated project schedule. Ms. Wolford presented the most recent draft site design for review.

Project Lighting Study:

See 2/13/03 PHR&A project update memorandum.

Groundwater Study:

The Groundwater Study is currently on hold due to weather related problems. The health department needs to inspect the proposed six (6) test well sites but cannot proceed until the property is completely cleared of snow. So far, two (2) appointments have had to be rescheduled. Once the test well sites can be inspected the County will proceed with securing a permit to begin drilling and Emery & Garrett Groundwater, Inc. can move into Phase III of their study. The delays associated with the inspection and well drilling are significant and will have impacts on the County site plan review and the overall project schedule.

Perimeter Fencing:

Mr. Mabry said that a decision on fencing could not be made at this time. He still plans to prepare photo overlays to impose on photos of the park entrance. He hopes to have this done by the next meeting.

Pool:

Mr. Mabry said that he has met with Colin Borgstrom, Chairman of the Pool Fundraising Committee, to discuss fundraising and project status. The Vint Hill pool is being used as the overall model for the NSFC pool and Larry Miller suggested a few changes may be made in the design to make the pool more user-friendly. Mr. Mabry said that Mr. Babarsky would have schematic drawings for the next Oversight Committee meeting along with an estimate of overall pool construction costs and supplemental items that can be added to the pool facility. So far the Pool Fundraising Committee has been successful in securing \$25,000 to \$30,000.

Architectural:

Mr. Mabry distributed copies of an Architectural Budget Estimate dated 2/13/03 prepared by Davis/Carter/Scott (DCS), architects with PHR&A. (Copies of this document will be sent to committee members who were absent) The chart listed the various buildings and custom features with costs, square footage and design for each. Mr. Babarsky of DCS displayed various drawings with sample designs of buildings to be included in the park design. He gave a detailed description of necessary features and those that were optional. He explained that the pitch of the roof in several designs was necessary if the space was to be used for storage and said that for others, (such as the bath house) it was not functionally needed.

Wetlands:

See 2/13/03 PHR&A project update memorandum.

5. Amendment(s) to Contract with FYSCC

There was no information on this agenda item.

6. Roundtable

- Mrs. Glascock said she was still concerned that the drawings and features are too fancy and she is worried about having enough money to complete the project.
- Mr. Sinclair asked Mrs. Glascock how she felt about the project, being the closest resident to the park. She said she was pleased with the project so far, and had a few questions about when the ground water study would be completed. Mr. Mabry indicated it would be difficult to project a completion for the groundwater

study since current weather conditions are preventing any work and additional snow is forecast for the next week.

- Mr. Sinclair asked Ms. Wolford if she felt PHR&A would be able to keep on schedule. She said it would depend on whether Emery & Garrett Groundwater could keep to its projected schedule.
- Mr. Wheeler had information on the prospect of painting the silo, as discussed at the last committee meeting. He said once a determination was made on the functional use of the silo (perhaps as storage) and the cost of a professional paint job, the committee could consider the matter. He said it isn't as simple a job as hoped. Mrs. Glascock said she felt if it was just so citizens would see something going on. Mr. Mabry said once the well drilling crews are on site it will be a clear indication that work is progressing on the project.

7. Set Next Meeting Date

The next regular committee meeting is scheduled for 7:00 PM, Thursday, March 13, 2003, at the Marshall Community Center Library.

8. Adjourn

The meeting was adjourned at 7:40 PM.